PROFESSIONAL ENGINEER

APPLICANT INSTRUCTIONS AND CHECKLIST

RETURN THIS CHECKLIST WITH YOUR APPLICATION

GENERAL. Provide all information requested on the application form. **Do not** substitute a resume or other synopsis of your experience and/or education for any part of the application form. If additional space is needed, please photocopy that portion of the form. If you have an NCEES Record, see the special instructions on a separate sheet in the application packet.

QUESTIONNAIRE AND DISCIPLINE. **All** applicants must complete and return the Questionnaire enclosed with this application packet. Comity applicants can only be licensed in the discipline in which they were examined (i.e. if you were licensed by exam in mechanical you cannot be licensed by comity in industrial). Examination applicants are to indicate examination discipline requested.

REFERENCES. Make a sufficient number of copies of our **Reference Form** (Form No. 3) to send one to each of your references. Keep a blank Reference Form for your future use in the event a reference does not respond. In addition to the Reference Form, you should send each of your references a **stamped** envelope on which you have placed the Board address label (labels ARE included as part of this application packet). Reference Forms received from applicants are **not** acceptable. They must come directly from the references.

TRANSCRIPTS. Transcript Request Forms (OF-11) are included as a part of this application packet. Complete the forms and send them (and any required fee) to the college or university you attended. Transcripts received from applicants are not acceptable. They must come directly from the college or university.

VERIFICATIONS. Enclosed you will find a copy of a blank Verification of Registration (Form No. 4). If you have taken the FE/EIT and/or PE examination in a jurisdiction (other than Idaho), complete Part A and send a copy of the verification form to each jurisdiction along with any fee they may charge (make copies of the form as needed). For each verification form mailed, you should include a **stamped** envelope on which you have placed the Idaho Board address label (included with application packet). Part B of the verification is to be completed by the Board(s) and returned directly to the Idaho Board. **NOTE**: **If you have not stayed current** in the state where you took your original PE exam, a verification also needs to be sent to a state in which you are current with your registration.

APPLICATION CHECKLIST

Before you mail your application to the Board, please check the following items carefully. Your attention to these details will make it possible for the Board Staff to process your application without delay.

Have you:

_____ Attached a photograph of yourself?

_____ Marked the box on the application form indicating which address you want us to use?

_____ Requested your college or university to send us your transcript directly?

_____ Completed the "References" portion of the application, sent a Reference Form and Board-addressed and stamped envelope to each of your references, and kept a blank copy of the form for yourself?

_____ Filled in the Applicant's Summary of Total Time at the bottom of the experience record on the application?

_____ Signed the application before a notary public? (Be sure the notary portion is filled out completely.)

_____ Included the correct fee with the check made payable to the **BOARD OF PE & PLS**? (See the Fee Schedule for appropriate amount.)

_____ Completed the Questionnaire and returned it with the application?

_____ Submitted an application for a Certificate of Authorization if you will be offering your services through a business entity that is not currently licensed through this Board to offer engineering and/or land surveying services in Idaho? (Business entities established as sole-proprietorships are exempt. For additional information, refer to Idaho Code Section 54-1235.)

_____ Completed Part A of the verification form, sent to the appropriate state board(s) along with a stamped envelope on which you have placed one of the Idaho Board address labels?

_____ Included this Checklist with your application?

NOTICE TO ALL APPLICANTS

Be sure you submit your application to the Board before you send out your reference letters. We must receive your application prior to receiving letters from your references. If we receive responses from your references and do not have your application on file, they may be misplaced, causing a delay in the processing of your application.

NOTICE to NCEES Record Holders

The National Council of Examiners for Engineering and Surveying (NCEES) has a Record Verification Program in which, for a fee, they will compile a registrant's educational, experience, examination and reference record for the registrant's use in facilitating registration in jurisdictions by comity. Simply having taken an NCEES examination **does not** result in the compilation of an NCEES RECORD. If you do not have an NCEES RECORD and are interested in obtaining one, contact NCEES at: www.ncees.org or call them at (800) 250-3196 or fax them at (864) 654-6033.

The Idaho Board will accept an NCEES RECORD in lieu of completion of some portions of the standard application form. Professional Engineer applicants only need to complete the first page down to and including Question No. 11. Professional Land Surveyor applicants only need to complete the first page down to and including Question No. 10. The application form must be signed in the proper place on the fourth page (both Professional Engineer and Professional Land Surveyor) with the signature notarized. You will not need to request your transcripts or verification of registration or send letters to your references. You will still need to complete the checklist, noting that you have an NCEES RECORD, where appropriate. When you submit your application please indicate the date on which you requested that your NCEES RECORD be sent to us or include a copy of the RECORD request you send to NCEES.

Note: Professional Engineer NCEES RECORD holders must also complete and return the questionnaire with their application.

OF-34 04/05

Form No. 1-PE
Revised 04/05

STATE OF IDAHO
Board of Registration of Professional Engineers and Professional Land Surveyors
5535 West Overland Road, Boise, Idaho 83705, Telephone (208) 373-7210 TDD Relay 1-800-377-3529

APPLICATION FOR REGISTRATION AS A PROFESSIONAL ENGINEER

THIS FORM MUST BE **COMPLETELY** FILLED OUT AND **NEATLY LETTERED OR TYPED**

I, _____
Full Name

(_____)
Your name as it should appear on certificate, if issued

a _____ citizen of _____, hereby make application for
Sex Country

registration as a Professional Engineer and enclose $ _____ payable to the **Board of PE**
(See Schedule)

and PLS and I understand that my application fee is **NOT** refundable. My application is for registration

☐ By Examination ☐ By Comity (Mark Appropriate Block with an X)

and my special qualifications are in the discipline of * _____

Attach a Recognizable Photograph (Size 2" X 2.5" Overall) With Face Not Less Than Three-quarters of an Inch Wide

*See list of recognized disciplines included in application packet. Note: If you are applying for licensure as a Structural Engineer by comity with another state or jurisdiction, you must list a "base" discipline such as civil, mechanical, etc. in addition to structural and you must have taken and passed a 16-hour structural examination acceptable to the Board.

The following information is submitted in support of my application:

1. Current Employer _____ ☐
_____
Street Address **or** P.O. Box Number
_____
City State Zip Code

(Check Preferred Mailing Address)

2. Home Address _____ ☐
Street Address **or** P.O. Box Number
_____
City State Zip Code

TELEPHONE NUMBERS

Work (____)_____

Home (____) _____

Email _____

3. Date of Birth _____
(Month/Day/Year)

4. Social Security Number _____

5. Have you ever been formally summoned for appearance at a trial or hearing in which you were charged with a violation of engineering or land surveying laws, ethics, conduct or performance or are such charges pending?

☐ NO ☐ YES If yes, provide an explanation in #17 on the last page of this application.

6. Have you ever applied for an engineering license and been denied? ☐ NO ☐ YES
Have you ever failed the PE exam? (Answer only if you are applying for assignment to the exam) ☐ NO ☐ YES
If yes on either question, list the state(s) or jurisdiction(s) and give details in #17 on the last page of this application.

7. Will your engineering services be offered or provided to the public through a business entity? ☐ YES ☐ NO
(See Section 54-1235 of the Idaho Code.)

8. I passed the Fundamentals of Engineering (EIT) exam in the State of _____ in _____/_____. Certificate No. _____.
(Mo/Yr)

9. I passed the Professional Engineer exam in the State of _____ in _____/_____. License No. _____.
(Mo/Yr)

10. I passed the 16-hour structural exam in the State of _____ in _____/_____. License No. _____.
(Mo/Yr)

11. (Complete only if appropriate) My license in the state in which I was originally licensed is not current, however, I have a current license in the State of _____ and my license number there is _____. It was issued on _____/_____.
(Mo/Yr)

The Application Deadline for the Spring Examinations is January 10 and for the Fall Examinations is August 1.

12. References. The references named below are familiar with my character, reputation and/or professional experience. (The Board requires a minimum of five (5) references, at least three (3) of whom are licensed professional engineers having personal knowledge of your engineering experience. It is recommended that you send reference letters to six (6) persons to assure five (5) responses. Relatives, either by blood or marriage, and members of the Board are not acceptable as references. References other than current co-workers or partners should be included.)

NAME	BUSINESS RELATION	PE ? YES OR NO	COMPLETE MAILING ADDRESS
1.			
2.			
3.			
4.			
5.			
6.			

13. Did you either graduate from high school or receive a GED? ☐ YES ☐ NO

14. My **formal** education beyond high school consists of the following (List only enrollment for college or university credit; do not list workshops, seminars, etc. You must request that the College or University Registrar send a copy of your academic transcript **directly** to the Board office. (A request form is included in this packet for your convenience.)

NAME AND LOCATION OF INSTITUTION	ATTENDANCE		CURRICULUM CE, ME, EE, Etc	DID YOU GRADUATE? YES OR NO	DATE IF GRADUATED	DEGREE REC'D (IF ANY)
	FROM MO/YR	TO MO/YR				

15. My **informal** education beyond high school consists of the following seminars, short courses, reviews, training sessions, etc. List those courses, etc. not listed in 14 above. Include the name and location of the institution, dates of training and courses completed.

16. My professional engineering experience is presented below. (**Only experience up to the date of submittal of the application will be considered as valid. Experience anticipated between the date of the application submittal and the date of the examination or issuance of registration will not be considered.** List all time chronologically **BEGINNING** with the earliest engagement **after obtaining your formal education**. Under "TIME ENGAGED" enter only that time spent in the practice of engineering which is defined in Idaho Code as "any service or creative work, such as consultation, investigation, evaluation, planning, designing, teaching upper division engineering design subjects, and the supervision of inspection observation of construction in connection with any public or private utilities, structures, building, machines, equipment, processes, works, or projects, wherein the public welfare or the safeguarding of life, health, or property is concerned or involved, when such service is rendered in a professional capacity and requires the application of engineering principles and data." Up to two years may be claimed for graduate engineering education. Please include this time in chronological order below) **This portion of the application form must be completed. Resumes are not acceptable as substitutes.**

	DATE		DESCRIPTION PRESENT A BRIEF NARRATIVE OF YOUR ENGINEERING RESPONSIBILITIES ON THE JOB	TIME ENGAGED		NAME AND ADDRESS OF EMPLOYER
	FROM	TO		Years	Months	
1.						
2.						
3.						
4.						
5.						
6.						
			APPLICANT'S SUMMARY OF TOTAL TIME			
			BOARD'S SUMMARY OF TOTAL TIME			

(If you need additional space, photocopy this sheet and attach it to the application.)

17. Use this space to provide explanations to questions asked previously, if needed. Number your responses to correspond to the questions for which you are providing an explanation.

18. CERTIFICATION. I, the applicant named in this application, have read the contents hereof, and to the best of my knowledge and belief, the foregoing statements are true in substance and effect and are made in good faith. I certify that I have read and agree to abide by the Rules of Professional Responsibility that are in force at the time of this application. I understand that references are of a confidential nature and are not public records subject to disclosure to anyone.

Signature of Applicant _____ Date _____

19. NOTARY PUBLIC

STATE OF _____)

(Notary Seal)

County of _____)

Subscribed and sworn to before me the _____ day of _____, 20____.

Signature of Notary Public _____

Residing in _____

My commission expires _____

The following disciplines of engineering are recognized in the State of Idaho.

The Board of Registration of Professional Engineers and Professional Land Surveyors may issue licenses by comity or by examination in these disciplines.

Acoustical (AcE) ***comity only***
Agricultural (AgE)
Architectural (ArE)
Chemical (ChE)
Civil (CE)
Control Systems (CsE)
Electrical & Computer (EE)
Environmental (EnvE)
Fire Protection (FpE)
Forest (ForE) ***comity only***
Geological (GeoE)
Industrial (IE)
Manufacturing (ManE)
Mechanical (ME)
Metallurgical (MetE)
Mining/Mineral (MinE)
Naval Architecture & Marine Engineering (NamE)
Nuclear (NE)
Petroleum (PetE)
Structural (SE)

BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS
QUALIFICATION AND FEE INFORMATION FOR APPLICANTS

Examination for Professional Engineers (including Structural), Professional Land Surveyors, Engineers-in-Training and Land Surveyors-in-Training will be held in Spring and Fall, and applications **MUST be postmarked on or before January 10 or August 1, respectively.** Only completed applications will be presented to the Board for assignment. Approximately 3 to 4 weeks is needed for processing applications. Board meetings are generally scheduled for February and September for assignment to examinations.

The Fundamentals of Engineering (FE) examinations, for certification as an Engineer-in-Training, are given at the University of Idaho, Idaho State University and Boise State University, for the benefit of engineering students in their last two semesters, although non-students may be assigned to the FE examination at the universities.

Checks should be made payable to the Board of PE and PLS.

BUSINESS ENTITY CERTIFICATE OF AUTHORIZATION APPLICATION FEE:

Business Entity Certificate of Authorization…… 165.00

EXAMINATION APPLICATION FEES

Professional Engineer **(Non-Structural)** examination or re-examination (comity fee below)……245.00
Structural Engineer (both Structural I and II) examination or re-examination* (comity fee below) ……620.00
Professional Land Surveyor examination or re-examination (comity fee below)……245.00
Fundamentals of Engineering examination or re-examination for certification as an Engineer-in-Training……..85.00
Fundamentals of Land Surveying examination or re-examination for certification as a Land Surveyor-in-Training….95.00

COMITY (RECIPROCAL) APPLICATION FEES:

Professional Engineer (May include "base discipline" **and** structural)
If applicant does not have an NCEES Record……$ 120.00
If applicant has an NCEES Record……100.00
Professional Land Surveyor
If applicant does not have an NCEES Record……120.00
If applicant has an NCEES Record……100.00

DUPLICATE CERTIFICATE FEES:

Any certificate lost, destroyed or mutilated……10.00
Duplicate or second certificate……10.00

*For additional information, contact the Board office at (208) 373-7210 or see our website: http://www.idaho.gov/ipels.

ALL FEES ARE NON-REFUNDABLE

BIENNIAL RENEWAL FEES

Business Entity…… **(Annual not Biennial)** $ 50.00
Professional Engineer……..80.00
Professional Land Surveyor……..80.00
Professional Engineer/Land Surveyor (combined)……..160.00
Engineer-in-Training……..20.00
Land Surveyor-in-Training……20.00
Retired ……10.00

Business Entity Certificates of Authorization expire annually on July 31. Renewal notices are sent in late June. Licenses and certificates issued to individuals expire on the last day of the month in which the individual was born, in even-numbered fiscal years for individuals born in even-numbered calendar years and in odd-numbered fiscal years for individuals born in odd-numbered calendar years. Individual renewal notices are sent out near the end of the month preceding their expiration. Idaho's fiscal year begins on July 1 and ends on June 30 and is numbered to correspond with the calendar year in which the fiscal year ends.

Branch examinations for the PE exam are given in the following categories:

Agricultural	Environmental	Metallurgical
Architectural	Fire Protection	Mining/Mineral
Chemical	Geological	Naval Architecture & Marine Engineering
Civil	Industrial	Nuclear
Control Systems	Manufacturing	Petroleum
Electrical & Computer	Mechanical	Structural

Any applicant passing the examination to which he or she is assigned is issued a license as a Professional Engineer with special qualification in a particular branch of engineering, but his or her practice as a Professional Engineer is not legally limited to the branch specified. It is left to his or her professional integrity to practice only in those fields in which he or she considers himself or herself to be qualified and competent.

Idaho has no reciprocity "agreement" with any state; however, it is the policy of the Idaho Board to honor the written examinations given by other states, and wherever possible give full credit to the examinations given by the applicant's home state. (This applies to Land Surveyor-in-Training, Engineer-in-Training, Professional Engineer and Professional Land Surveyor examinations). If the applicant has taken examination(s) in his home or "comity" state equal to those given in Idaho as to length of exam and quality, Idaho will usually not require the applicant to take additional examination(s). However, if the "comity" state requires Idaho registrants to take an additional examination, the Idaho Board may require applicants from that state to take an additional examination to comply with Idaho Law (Section 54-1219, Idaho Code). Applicants for licensure as a Professional Land Surveyor by comity must take, as a minimum, a 2-hour Idaho-specific examination.

In order for the Board to be able to verify experience, only experience up to the date of submittal of the application will be considered as valid. Experience <u>anticipated</u> between the date of the application submittal and the date of the examination or issuance of registration <u>will not</u> be considered and should not be listed on the application.

All Professional Engineer candidates with less than twelve (12) years of experience will be required to (1) take, or provide evidence that they have passed, an approved 8-hour Fundamentals of Engineering (EIT) examination, and (2) take and pass an 8-hour Principles and Practice examination, for a total of 16 hours, to be eligible for registration. They must also receive a passing grade on the Questionnaire.

Applicants in the discipline of structural engineering will be required to first be licensed in a “base discipline”, have a minimum of two (2) years of experience in structural engineering after first becoming licensed, and then take and pass the 8-hour NCEES Structural I and the 8-hour NCEES Structural II examinations.

All Professional Land Surveyor candidates will be required (1) to take, or provide evidence that they have passed, an approved 8-hour Fundamentals of Land Surveying (LSIT) examination, (2) take and pass a 6-hour Principles and Practice of Land Surveying examination and (3) take and pass the Idaho-specific examination for a total of 16 hours of examination, to be eligible for registration.

Persons applying for assignment to the Fundamentals of Engineering examination who have a bachelor degree in a major other than engineering should contact the Board office at (208) 373-7210 to obtain a list of requirements which must be met in order for the Board to consider them to possess knowledge and skill approximating that attained through graduation from an approved four year engineering curriculum as required by section 54-1212(3)(b), Idaho Code.

Persons applying for assignment to the Fundamentals of Land Surveying examination who do not qualify for assignment under Idaho Code Sections 54-1212(4)(a) or 54-1212(4)(b) must submit evidence that they possess knowledge and skill similar to that attained upon completion of an approved college curriculum as required in Idaho Code Section 54-1212(4)(c).

REFERENCE FORM

IDAHO BOARD OF REGISTRATION OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS
5535 West Overland Road, Boise, ID 83705

REFERENCE: _____
ADDRESS: _____
_____

APPLICANT: _____
ADDRESS: _____
_____

I have applied to the Idaho Board of Registration of Professional Engineers and Professional Land Surveyors for registration or certification as

☐ a Professional Engineer – Discipline **Select One**
☐ an Engineer-in-Training
☐ a Professional Land Surveyor
☐ a Land Surveyor-in-Training

and have referred to you as having personal knowledge of my qualifications. This form will remain confidential in accordance with Idaho Code §54-1210. Your prompt return of this form to the Board in the enclosed self-addressed stamped envelope would be appreciated. Thank you for your assistance.

Applicant's Signature _____ Date: _____

The following portion of this form is to be completed by the reference. All statements and information on the form are for the use of the Board. Your comments on experience and ability should relate to the field checked in the box above.

1. What is your personal and/or business relationship to the applicant? _____

2. I have known the applicant personally and have knowledge of his/her engineering or surveying work from approximately _____ (Month/Year) to approximately _____ (Month/Year).

3. Indicate your opinion of the applicant's qualifications in engineering or land surveying by placing an "X" in the appropriate spaces below. If an "INADEQUATE" box is checked, please attach a note of explanation to this form.

	Very Good	Good	Satisfactory	Inadequate	Unknown
Technical Competence					
Professional Integrity					
Personal Integrity					
Community Reputation					

4. Are you related to the applicant by either blood or marriage? ☐ YES ☐ NO

5. Please give additional information which you feel would assist the Board in evaluating the applicant's qualifications:
_____
_____
_____
_____

I am Licensed as ☐ a PE ☐ a PLS ☐ Other (Please Indicate)_____ ☐ Not Licensed

Jurisdiction in which you are licensed _____ License No. _____ Discipline _____

Signature _____ Date _____ Phone _____

_____
(Date)

College or University Registrar
_____

_____

_____

Dear Registrar:

Enclosed please find my fee in the amount of $ _____ in payment for a transcript of my scholastic record. I attended college during the years _____ to _____. I received my degree on _____. My Social Security Number is _____ and my date of birth is _____.

My student identification number was _____.

Please send the transcript ***directly*** to the following address:

Board of Professional Engineers
and Professional Land Surveyors
5535 West Overland Road
Boise, ID 83705

The Board of Professional Engineers and Professional Land Surveyors have informed me that they will treat the transcript in accordance with the provisions of the Education Rights Privacy Act and that no unauthorized person will have access to the transcript.

Sincerely,

_____
(Signature)

_____

_____

_____
(Printed Name and Address)

OF-11
04/05

VERIFICATION OF REGISTRATION

PART A. To be completed by applicant and forwarded to Board where applicant took exams.

Applicant Name: _____ Date: _____

Address: _____ Social Security No.: _____

_____ Date of Birth: _____

City State Zip Code

Check the appropriate box this verification is for (indicate certificate number and/or date of exams if known):

☐ FE/EIT _____ (No. and/or date) ☐ PE _____ (No. and/or date) ☐ SE _____ (No. and/or date)

☐ LSIT/FLS _____ (No. and/or date) ☐ PLS _____ (No. and/or date)

PART B. To be completed by verifying Board and returned directly to: Idaho Board of Professional Engineers and Professional Land Surveyors, 5535 West Overland Road, Boise, ID 83705. (Phone: 208-373-7210)

I. THE ABOVE NAMED PERSON WAS REGISTERED AS:

		Certificate Number	Date Issued	Valid Until
( )	PROFESSIONAL ENGINEER	_____	_____	_____
( )	STRUCTURAL ENGINEER	_____	_____	_____
( )	ENGINEER-IN-TRAINING	_____	_____	_____
( )	PROFESSIONAL LAND SURVEYOR	_____	_____	_____
( )	LAND SURVEYOR-IN-TRAINING	_____	_____	_____

II. MINIMUM REQUIREMENTS WERE:

1. ( ) Written Examination:

	Hours	NCEES? (Yes/No)	Exam Date	Discipline
Principles and Practice of Engineering	_____	_____	_____	_____
Structural Engineering	_____	_____	_____	
Fundamentals of Engineering	_____	_____	_____	
Principles and Practice of Land Surveying	_____	_____	_____	
Fundamentals of Land Surveying	_____	_____	_____	

2. ( ) EIT or LSIT Accepted from: _____
3. ( ) Oral Examination: _____ hours PE _____ hours PLS
4. ( ) Comity with: _____
5. ( ) Education and Experience: If less than 8 years experience including graduation from EAC/ABET engineering curriculum, please check here (____), and give details on the other side of this form.
6. ( ) Other: Please give full details on the other side of this form.

III. Any disciplinary action taken or pending regarding applicant? _____ Yes _____ No (If yes, give details on the other side of this form.)

STATE: _____

BY: _____ (Board Seal)

TITLE: _____

DATE: _____

Applicant Satisfaction Survey

Dear Applicant:

The application packet which you have received contains updated forms and some new procedures. We would appreciate it if you would complete the following questions and return this form to the Board office, along with your application. By answering these questions and giving any comments you may have, it will help us to better serve future applicants.

Thank you for your assistance.

The Idaho Board of Professional Engineers and Professional Land Surveyors

1. Were the questions on the application self-explanatory? Yes _____ No _____

2. Did the checklist assist you in completing the application forms? Yes _____ No _____

3. Were the procedures for sending the reference letters clear, including the use of the mailing labels? Yes _____ No _____

4. Were the procedures for sending the verification forms clear? Yes _____ No _____

Any additional suggestions or comments you can give, positive or negative, would also be appreciated. If you wish to comment on any of the above questions, indicate the question number and your comments.

_____

_____

_____

_____

_____

_____

_____

_____

Date: _____ Signature: _____

04/05

PROPERTY OF THE IDAHO BOARD OF REGISTRATION FOR
PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS

DO NOT COPY

Applicant's Name _____

IDAHO BOARD OF REGISTRATION OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS

QUESTIONNAIRE FOR PROFESSIONAL ENGINEERS SEEKING LICENSURE BY EXAMINATION or COMITY

Instructions

1. All individuals seeking licensure by examination or by comity as professional engineers in the State of Idaho must complete this questionnaire.

2. The purpose of this questionnaire is to familiarize applicants for licensure as professional engineers in the state of Idaho with the Idaho Code sections which relate to the practice of engineering and are unique to the state of Idaho.

3. Select the **best** answer to each question.

4. Check the box of the letter which corresponds to the **best** answer to each question in the space provided.

5. In order to receive a passing grade, no more than four (4) questions may be answered incorrectly.

PE QUESTIONNAIRE **Applicant's Name _____**

1. The purpose of the Engineers and Surveyors Act of the State of Idaho is to

- ☐ A. ensure that engineers and land surveyors are considered as professionals.
- ☐ B. safeguard life, health and property.
- ☐ C. ensure that engineers and land surveyors are paid for their services.
- ☐ D. keep pace with other states which license engineers and land surveyors.
- ☐ E. require engineers and land surveyors to join a professional society.

2. A "Professional Engineer" is defined in Idaho Code as

- ☐ A. a person who has worked in the profession of engineering for a minimum of twenty (20) years.
- ☐ B. a person who can perform engineering calculations.
- ☐ C. a person who has an engineering degree from a college or university in an approved curriculum.
- ☐ D. a person who has been duly registered or licensed as a professional engineer by the Board under the provisions of the registration act.
- ☐ E. a person who is qualified to serve as an expert witness in a court of law.

3. The term "practice of professional engineering" in the Idaho Code includes any service or creative work such as

- ☐ A. consultation.
- ☐ B. investigation and evaluation.
- ☐ C. planning, designing, teaching upper division engineering design subjects.
- ☐ D. the responsible charge of observation of construction.
- ☐ E. All of the above.

4. The term "responsible charge" in the Idaho Code means

- ☐ A. the control and direction of the investigation, studies, design, construction or operation of engineering work, requiring initiative, professional skill and independent judgment.
- ☐ B. the management of individuals who are skilled in the professional undertaking to which they are assigned.
- ☐ C. the judicious review of work done by others in the prosecution of work for which one is employed.
- ☐ D. None of the above.
- ☐ E. A, B and C above.

5. The term "engineer-in-training" in the Idaho Code means

- ☐ A. a person who has been employed by an engineering firm or agency for at least three (3) years.
- ☐ B. a person who is employed by a professional engineer and prepares designs of significant engineering projects.
- ☐ C. a person who has completed an approved college curriculum in engineering.
- ☐ D. a person who has qualified for, taken and passed an examination in the fundamentals of engineering subjects.
- ☐ E. None of the above.

6. The Board of Professional Engineers and Professional Land Surveyors consists of

- ☐ A. three (3) individuals registered as professional engineers and three (3) individuals registered as professional land surveyors.
- ☐ B. four (4) individuals registered as professional engineers and two (2) individuals registered as professional land surveyors.
- ☐ C. four (4) individuals registered as professional engineers and one (1) individual registered as a professional land surveyor.
- ☐ D. three (3) individuals registered as professional engineers, one (1) individual registered as both a professional engineer and a professional land surveyor and one (1) individual registered as a professional land surveyor.
- ☐ E. None of the above.

7. Members of the Board of Professional Engineers and Professional Land Surveyors are appointed to five year terms by

- ☐ A. the Secretary of State.
- ☐ B. the Governor with approval of the Senate.
- ☐ C. the professional society to which they belong.
- ☐ D. the Governor.
- ☐ E. the Attorney General.

8. The Board of Professional Engineers and Professional Land Surveyors has the power to

- ☐ A. subpoena witnesses.
- ☐ B. seek a civil injunction to enforce the provisions of the Idaho Code.
- ☐ C. subject an applicant for registration to examination.
- ☐ D. recommend arbitration of disputes among engineers.
- ☐ E. All of the above.

9. In order to be assigned to the examination as a professional engineer, an individual must

- ☐ A. have graduated from a college in an approved four (4) year engineering curriculum, have passed an examination in the fundamentals of engineering, and have an additional four (4) years of approved engineering experience.
- ☐ B. have at least two (2) years of education with at least sixty (60) semester credits passed and six (6) years of approved engineering experience.
- ☐ C. have graduated with a bachelor's degree in a related science from a school or college approved by the board, and provide evidence satisfactory to the board that the applicant possesses knowledge and skill approximating that attained through graduation from an approved four (4) year engineering curriculum, passage of an examination on the fundamentals of engineering acceptable to the board, and a specific record of four (4) years or more of progressive experience in engineering work of a grade and character satisfactory to the board and indicating that the applicant is competent to practice professional engineering.
- ☐ D. Either A or C above.
- ☐ E. None of the above.

10. Licenses and certificates issued to individuals expire

- ☐ A. annually on the first day of January.
- ☐ B. annually on the last day of the month in which the registrant was born.
- ☐ C. every other year during the month of June.
- ☐ D. annually during the month of July.
- ☐ E. every other year on the last day of the month in which the registrant was born.

11. The Rules of Professional Responsibility

- ☐ A. are binding on all registrants and certificate holders of the Board.
- ☐ B. are binding only on members of the respective professional societies.
- ☐ C. are binding on professional engineers and professional land surveyors but not on holders of certificates and engineer-in-training or land surveyor-in-training.
- ☐ D. are binding on non-registrants who practice.
- ☐ E. are advisory only and not binding on any registrant or certificate holder.

12. Each Registrant and Certificate holder

- ☐ A. is charged with being familiar with the Rules of Professional Responsibility.
- ☐ B. must recognize that the practice of engineering or land surveying is a privilege.
- ☐ C. must be forthright and candid in statements to the Board on matters pertaining to the Rules of Professional Responsibility.
- ☐ D. must certify that they have read and agree to abide by the Rules of Professional Responsibility when they renew their registration.
- ☐ E. All of the above.

13. The Rules of Professional Responsibility require that all Registrants and Certificate Holders shall at all times

- ☐ A. charge a reasonable rate for their services and not perform work for free.
- ☐ B. join a professional society whose activities are approved by the Board.
- ☐ C. join a professional society or perform public service acceptable to the Board.
- ☐ D. recognize their primary obligation is to protect the safety, health and welfare of the public.
- ☐ E. None of the above.

14. If a Registrant's professional judgment is overruled under circumstances where the safety, health and welfare of the public are endangered, the Registrant shall

- ☐ A. immediately inform the Board and demand an investigation.
- ☐ B. inform the employer or client of the possible consequences.
- ☐ C. notify such other authority of the situation, where appropriate.
- ☐ D. All of the above.
- ☐ E. Both B and C above.

15. A Registrant may undertake to perform assignments

- ☐ A. only when qualified by education or experience in the specific technical field involved.
- ☐ B. in any technical field in which they have attended a college course.
- ☐ C. in any field that their firm employs an individual who is competent and can review the work of the Registrant.
- ☐ D. in other states using the license issued in this state.
- ☐ E. only if they are covered by "errors and omissions" insurance.

16. A Registrant shall

- ☐ A. avoid actions which aid and abet an unregistered person to practice engineering.
- ☐ B. affix his or her signature and seal only to plans prepared under his or her responsible charge.
- ☐ C. affix his or her signature and seal only to plans thoroughly reviewed by him or her.
- ☐ D. Both A and B above are correct.
- ☐ E. Both A and C above are correct.

17. In professional reports, statements or testimony, a Registrant shall be

- ☐ A. ever vigilant against statements which could be misinterpreted.
- ☐ B. on guard against impugning the reputation of another professional.
- ☐ C. complete, objective and truthful.
- ☐ D. required to swear an oath of truth in regard to the contents.
- ☐ E. required to note in which states he or she is registered.

18. If a Registrant believes another Registrant is guilty of fraud, deceit, negligence, incompetence, misconduct or violation of the Rules of Professional Responsibility he should

- ☐ A. call the police.
- ☐ B. report the matter to the Attorney General of the state.
- ☐ C. report the matter to the Prosecuting Attorney of the county where the action took place.
- ☐ D. report the matter to the Board of Professional Engineers and Professional Land Surveyors.
- ☐ E. report the matter to the Secretary of State.

19. Regarding a conflict of interest, the Rules of Professional Responsibility require that a Registrant

- ☐ A. conscientiously avoid such a situation.
- ☐ B. disclose the circumstances in writing to the employer or client.
- ☐ C. disclose any circumstances which could influence their judgement.
- ☐ D. All of the above.
- ☐ E. Only A and B above are correct.

20. A Registrant may accept compensation from more than one party for services on the same project provided

- ☐ A. he or she doesn't get caught.
- ☐ B. no one else knows of it.
- ☐ C. his attorney advises him that it is acceptable.
- ☐ D. the circumstances are fully disclosed in writing and agreed to by all interested parties.
- ☐ E. the circumstances are written and left on file with an escrow agent.

21. A Registrant may accept professional employment outside of that person's regular work or interest provided he

☐ A. does the work on hours not usually devoted to his regular work.
☐ B. does not spend more than 10% (ten percent) of his time on such outside work.
☐ C. does so with the knowledge and written permission or authorization of his regular employer.
☐ D. does not use any supplies or services of his regular employer.
☐ E. The Rules of Professional Responsibility do not address this aspect of practice.

22. A Registrant shall not knowingly seek or accept employment for professional services on an assignment for which another Registrant or Certificate Holder is employed unless

☐ A. the other registrant is informed in writing.
☐ B. the other registrant is a non-resident.
☐ C. the other registrant is also doing work for another of the Registrants clients.
☐ D. a statement acknowledging same is sent to the Board.
☐ E. the client is informed.

23. A Registrant or Certificate Holder shall not

☐ A. knowingly associate with any person who is known to engage in fraudulent business practices.
☐ B. reveal confidential facts except as authorized or required by law.
☐ C. permit the use of his name in connection with a business venture of a dishonest nature.
☐ D. accept a contract for professional services with a provision that payment is contingent on a specific recommendation.
☐ E. All of the above are correct.

24. A Registrant can be disciplined by the Board for

☐ A. actions or failure to properly act.
☐ B. fraud.
☐ C. deceit.
☐ D. violation of the Rules of Professional Responsibility.
☐ E. All of the above are correct.

25. If the right to practice for an individual or business entity is revoked, suspended or denied in another jurisdiction for reasons or causes which the Board finds would constitute a violation of Idaho laws or regulations regulating the practice of engineering or land surveying, the Board can deny, suspend or revoke the certificate of registration for the individual or the certificate of authorization for the business entity after conducting a hearing.

☐ A. The above statement is true.
☐ B. The above statement is false.
☐ C. The above situation is not addressed in law or regulation.
☐ D. The Board cannot take actions against its registrants, but acts in an advisory capacity only.
☐ E. Only a court of law can take the actions stated above.

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